

YAVAPAI COUNTY
Self-Service Center

**INSTRUCTIONS: OBJECTING TO A REQUEST TO TRANSFER YOUR CASE TO
ANOTHER COUNTY IN ARIZONA: CHILD SUPPORT ESTABLISHMENT
OR MODIFICATION ONLY**

IMPORTANT NOTE: Cases can only be transferred for purposes of child support establishment or modification.

YOU SHOULD HAVE BEEN SERVED WITH A COPY OF THE REQUEST FOR TRANSFER AND COPIES OF DOCUMENTS FILED AT THE SAME TIME AS THE REQUEST FOR TRANSFER. These documents would include either a Request to Establish Child Support or a Request to Modify Child Support and may include child support worksheets and guidelines and other documents.

TYPE OR PRINT NEATLY USING BLACK INK.

OBJECTION TO REQUEST FOR TRANSFER:

1. Make sure your form is titled **AFFIDAVIT AND OBJECTION TO REQUEST FOR TRANSFER** in the upper right hand part of the first page.
2. In the top left hand corner of the page, fill in your name, mailing address and daytime phone number.
3. Fill in the names of the Petitioner and Respondent as they appear on the Request for Transfer. The Petitioner and Respondent must remain the same in all proceedings under this case number. Your case may say Plaintiff and Defendant instead of Petitioner and Respondent. That's all right. Just put the names in the same place.
4. Fill in your ATLAS number and the DO number of your case in Yavapai County involving the child(ren). These numbers appear on the Request for Transfer.
5. Put your name on the first line as the person objecting to the Request for Transfer, and fill in the date the Request for Transfer was filed.
6. Mark the box that correctly describes your situation: Either the child(ren) do(es) not live in the other county, or the child(ren) do(es) not live out of state or the child(ren) do(es) live out of state but the other party does not live in the other county.
7. Sign the form in front of a notary public.
8. **YOU ARE REQUIRED TO MAIL A COPY OF THE OBJECTION TO THE PARTY WHO REQUESTED THE TRANSFER AFTER YOU FILE THE ORIGINAL.** Fill in the other party's name and address below the notary signature.

INSTRUCTIONS FOR ORDER TO APPEAR:

COMPLETE ONLY THE TOP HALF OF THE FORM: The names of the parties as on the AFFIDAVIT, the DO case number and ATLAS number. The Court will complete the rest of the form.