

Superior Court of Arizona in Yavapai County

**FORM FOR SUBMISSION OF
ANNUAL/FINAL ACCOUNT FOR PROBATE**

COURT CASE NUMBER: 1300PB

TODAY'S DATE: _____

INSTRUCTIONS. This form is provided for you to itemize the financial transactions made during a given account period. Account guidelines are also included in this packet to help you complete this form. **Submit this form in a Confidential Document envelope. See Instructions for Completing Envelope Cover Sheet.**

This is the _____ (1st, 2nd, and so forth) annual account for this estate. This account covers the time period from _____ (date), through _____ (date). The current amount of the existing bond is \$_____. It should be increased to \$_____, or decreased to \$_____, to cover the unrestricted assets plus the unrestricted income of the next accounting period.

ACCOUNT SUMMARY

INSTRUCTIONS: Complete Lists A through F first and then enter the total from each list on this summary.

- A. The **beginning balance** of the deceased person's assets from **LIST A**, page 2. \$ _____
- B. **PLUS** the money I received during this period of time on behalf of the Deceased Person or his/her estate from **LIST B**, page 3. + \$ _____
- C. **PLUS** the gains on the value of property I sold or otherwise disposed of and other adjustments as itemized in **LIST C**, page 4. + \$ _____
- D. **MINUS** the money I have spent during this time period, as itemized in **LIST D**, page 5. - \$ _____
- E. **MINUS** the losses on the value of property I sold or otherwise disposed of and other reductions, as itemized in **LIST E**, page 6. - \$ _____
- F. **EQUALS** the ending balance of the property of the Deceased Person's estate as itemized in **LIST F**, page 7 (TOTAL) = \$ _____

LIST A - BEGINNING BALANCE

Itemization of assets of Deceased Person's estate at the beginning of this account period
 (add as many sheets of paper as necessary to describe)

	Description	Value
List all checking accounts, savings accounts, money market accounts: (include name of bank, address, account type, name account is under, account number— PROVIDE ONLY THE LAST 4 DIGITS OF ACCOUNT NUMBER)		
List all stocks, bonds, mutual funds: (include company name, address, number of shares, value per unit PROVIDE ONLY THE LAST 4 DIGITS OF ACCOUNT NUMBER)		
List all Life Insurance and Funeral/Burial Policies: (include company name, policy number, cash value - PROVIDE ONLY THE LAST 4 DIGITS OF ACCOUNT NUMBER)		
List all personal property: Automobiles: (year, make, model) Household property: (total inventory value) Art or jewelry: (attach separate list and describe) Other: (itemize and assign value)		
List all real property: (Complete address or parcel number.)		
ENTER TOTAL FROM LIST A HERE AND ON PAGE 1, LINE A		\$ _____

Note: If the estate owes debts on any of the property listed above, including credit card debt, then for each debt also indicate the payee, principal balance, interest rate, payoff date.

LIST B - MONEY RECEIVED DURING THIS ACCOUNT PERIOD

(add as many sheets of paper as necessary to describe)

DATE	PAYER	DESCRIPTION	AMOUNT \$\$
TOTAL (ENTER AMOUNT HERE AND AT LINE B ON PAGE 1)			\$ _____

LIST C - SCHEDULE OF GAINS

Property of the Decedent that was sold or otherwise disposed of during this account period and other adjustments

(add as many sheets of paper as necessary to describe)

DATE OF SALE	DESCRIPTION	SALE PRICE	LESS ANY FEE PAID	LESS THE VALUE OF THE ASSET AS REPORTED IN THE PREVIOUS ACCOUNT OR INVENTORY (if applicable)	AMOUNT OF DOLLARS GAINED
TOTAL (ENTER AMOUNT HERE AND AT LINE C ON PAGE 1)					\$ _____

LIST D - MONEY SPENT

(add as many sheets of paper as necessary to describe)

DATE	CHECK NUMBER	PAYEE	PURPOSE	AMOUNT \$\$ SPENT
TOTAL (ENTER AMOUNT HERE AND AT LINE D ON PAGE 1)				\$ _____

LIST E - SCHEDULE OF LOSSES

Property of the Deceased Person's estate that was sold or otherwise disposed of during this account period and other adjustments
 (add as many sheets of paper as necessary to describe)

DATE OF SALE	DESCRIPTION	SALE PRICE	LESS ANY FEE PAID	LESS THE VALUE OF THE ASSET AS REPORTED IN THE PREVIOUS ACCOUNT OR INVENTORY (if applicable)	AMOUNTS OF DOLLARS LOST
TOTAL (ENTER AMOUNT HERE AND AT LINE E ON PAGE 1)				\$ _____	

**LIST F - VALUE OF THE DECEASED PERSON'S PROPERTY
AS OF THE END OF THIS ACCOUNT PERIOD**

Itemization of assets of the Deceased Person's estate at the end of this account period
(add as many sheets of paper as necessary to describe)

	Description	Value
List all checking accounts, savings accounts, money market accounts: (include name of bank, address, account type, name account is under, and account number - PROVIDE ONLY THE LAST 4 DIGITS OF ACCOUNT NUMBER)		
List all stocks, bonds, mutual funds: (include company name, address, number of shares, and value per unit - PROVIDE ONLY THE LAST 4 DIGITS OF ACCOUNT NUMBER)		
List all Life Insurance Policies: (include company name, policy number, and cash value - PROVIDE ONLY THE LAST 4 DIGITS OF ACCOUNT NUMBERS)		
List all personal property: Automobiles: (year, make, model) Household property: (total inventory value) Art or jewelry: (attach separate list and describe) Other: (itemize and assign value)		
List all real property: (Complete address or parcel number.)		
ENTER TOTAL FROM LIST F HERE AND ON PAGE 1, LINE F		\$ _____

Note: If the estate owes debts on any of the property listed above, including any credit card debt, then for each debt also indicate the payee, principal balance, interest rate, payoff date.