

**CLERK OF SUPERIOR COURT
YAVAPAI COUNTY**

Yavapai County Courthouse
Probate Department
120 S. Cortez Street
Prescott, Arizona 86303
928-771-3312 X4322

YAVAPAI COUNTY SUPERIOR COURT
2840 N. Commonwealth Drive
Camp Verde, Arizona 86322
928-567-7741

EXAMINER REPORT TO COURT TO ACCOMPANY ANNUAL REPORT OF GUARDIAN

AN ANNUAL REPORT OF GUARDIAN must be submitted by the Guardian(s) on the anniversary date of his/her appointment as guardian, and on the resignation or removal as guardian. You are required to include in the report, the date the ward was last seen by a physician or a registered nurse practitioner. ALSO file a copy of the ward's physician's or registered nurse practitioner's report to the guardian or, if none exists, a summary of the physician's or the registered nurse practitioner's observations on the ward's physical and mental condition.

- Complete the upper part of the form with the ward's name and the case number.
- Provide the Examiner Report to the physician, psychologist or registered nurse to complete.
- Instruct the examiner to return the completed original report to you.
- Make a copy of the report for your records. Because this is a confidential document, it is not available once it has been filed with the court.

**GO ON TO INSTRUCTIONS FOR COMPLETING ENVELOPE COVER SHEET
(CONFIDENTIAL DOCUMENT PURGED FROM THE FILE)**

**CONFIDENTIAL DOCUMENTS WILL NOT BE ACCEPTED BY THE CLERK FOR FILING
WITHOUT THE ENVELOPE AND REQUIRED INFORMATION AFFIXED.**

IF YOU OR THE WARD HAS A CHANGE OF ADDRESS, YOU MUST NOTIFY THE COURT, IN WRITING, IMMEDIATELY. If you don't do this, the Court can order you to pay any costs of problems caused by your failure to notify the Court of the change of address.