

**YAVAPAI COUNTY**  
**Self-Service Center**

**INSTRUCTIONS: PETITION FOR APPOINTMENT OF A LIMITED OR GENERAL  
GUARDIAN OF AN ADULT**

**USE THIS PACKET** to ask the Court to appoint a **limited or general guardian** for an incapacitated **adult**. This packet will **NOT** appoint you as a conservator. If you are not sure whether you need to be appointed as a conservator, the Law Library has information to describe the difference.

**TYPE OR PRINT USING BLACK INK ONLY**

**INSTRUCTIONS**

**PROBATE COVER SHEET.** Complete "Petitioner/Applicant/Affiant Information" section, "Petitioner's Attorney Information" section, "Ward Information" section and mark "Type of Action" at the bottom of the page. Do not fill in the "Case Number." The case number will be assigned by the Clerk of the Court when you file the papers. This becomes the case number you must use on all court papers after the first filing.

**PROBATE INFORMATION FORM (CONFIDENTIAL DOCUMENT)**

"In the Matter of" is the name of the proposed ward(s) you believe needs a guardian.

Do not fill in Case Number or Date.

Provide the information requested in the section "Information about the person alleged to be incapacitated or in need of protection".

Do not complete the information requested in the section "Information about the deceased person".

Provide the information requested in the section "Description of Proposed Guardian/Conservator or Personal Representative" and "Description of Proposed Co-Guardian/Conservator or Personal Representative".

**PETITION FOR APPOINTMENT**

- ✓ **Be sure your form is titled PETITION FOR APPOINTMENT OF LIMITED OR GENERAL GUARDIAN OF AN ADULT** in the upper right of the first page.
- ✓ Fill in your name, mailing address and daytime phone number in the top left corner.
- ✓ Fill in the name of the Adult (the proposed incapacitated person) you believe needs a guardian.
  1. Complete the information about yourself.
  2. Complete the information about the Adult (the proposed incapacitated person).

3. List the persons who are entitled to receive notice of this matter pursuant to A.R.S. §14-5309.
4. Fill in estimated statement of property value of the Adult you believe needs a guardian.
5. Give information about the person to be appointed only if that person is **NOT** the Petitioner.
6. The Court must know if there has already been a guardian or conservator appointed for the Adult, or if there are court proceedings pending (on-going) to appoint such a person. Mark whichever box is true. If there are pending proceedings or someone has already been appointed, you **MUST** give the Court the information requested.
7. Show that you are requesting either a Limited or General Guardianship by marking the appropriate boxes and answering the questions in detail.
8. Mark the boxes that apply to the reasons you believe the Adult needs a guardian.
9. Check all boxes you think describe the relationship between the person to be appointed guardian and the Adult (the proposed incapacitated person).
10. Explain in detail why you believe the Adult needs a guardian.
11. Mark the boxes that apply to the reasons you believe the Adult should not have Driving Privileges and Voting Rights revoked.
12. Appointment of an Examiner: Mark the appropriate box. You **MUST** have this done before the hearing. The expense of the examiner must be paid for by the Petitioner.
13. Appointment of an Attorney: Include the name of a lawyer who will represent the person who you say needs the guardian. If the person has a lawyer already, write the name and address in the Petition.

**REQUIRED STATEMENTS:** All three statements **MUST BE TRUE** or you cannot file for guardianship of an Adult in Yavapai County. The required **Disclosure Pursuant to A.R.S. §14-5106** is included in this packet and must be filed at the same time as this Petition.

The last six statements are the requests you are making of the Court.

**THIS DOCUMENT MUST BE SIGNED IN FRONT OF A NOTARY PUBLIC**

**GO ON TO: INSTRUCTIONS FOR DISCLOSURE AFFIDAVIT**