



# Clerk of Superior Court

Yavapai County Courthouse  
120 S. Cortez  
Prescott, Arizona 86303-4747  
(928) 771-3312  
Fax: (928) 771-3111

Yavapai County Courthouse  
2840 N. Commonwealth Drive  
Camp Verde, Arizona 86322  
(928) 567-7741  
Fax (928) 567-7720

Donna McQuality  
Clerk

Kelly Gregorio  
Chief Deputy

## **General Criminal Payment Information**

1. All payments must be in the form of a money order or cashier's check, if sent by mail. If you are bringing a payment to the office in person, your payment may be made in cash, money order, cashier's check or by credit card or debit card (VISA, MasterCard and Discover only). Credit card and debit card payments may also be made online. **PLEASE BE ADVISED THAT WE DO NOT, UNDER ANY CIRCUMSTANCES, ACCEPT PERSONAL CHECKS. Make all payments payable to Clerk of Superior Court.**
2. Make sure your **full name, address and case number(s)** are **clearly** printed on your payment. If you do not remember your case number(s), please telephone our office at (928) 771-3312 or (928) 567-7741 and we will gladly provide it to you.
3. It is necessary to send only one money order or cashier's check for your fines, restitution, probation service fees, etc. **DO NOT COMBINE PAYMENTS FOR MORE THAN ONE PERSON, EVEN IF IT IS THE SAME CASE NUMBER.**
4. If you would like a receipt for your payment, you **must** send a self-addressed, stamped envelope with your payment.
5. Our case files are maintained under the name you were using at the time of your sentencing. Be sure to reference this name when making your payments, especially if your name has changed due to marriage or divorce, etc.

Mail payments to:

***Clerk of Superior Court  
Attn: Financial Services  
120 South Cortez Street  
Prescott, AZ 86303***

Make payments in person at:

***Clerk of Superior Court  
2nd Floor, Yavapai County Courthouse, Prescott, Arizona  
or  
2840 North Commonwealth Drive, Camp Verde, Arizona***

Make credit card or debit card payments online (telephone payments no longer accepted):

***<http://courts.yavapai.us/clerk/> Click on "Make a Payment"  
(Please call our office for your customer number prior to making your first payment online)***