

YAVAPAI COUNTY
Self-Service Center

**INSTRUCTIONS: COMPLETING THE ORDER STOPPING ORDER OF ASSIGNMENT
OR INCOME WITHHOLDING ORDER**

DEFINITIONS:

“**Obligor**” is the person ordered to make support payments.

“**Obligee**” is the person or agency entitled to receive support.

COMPLETE THIS FORM IF:

✓ You completed a **Request to Stop Order of Assignment/Income Withholding Order**.

TO COMPLETE THIS FORM YOU WILL NEED:

Information from your Order of Assignment/Income Withholding Order. If you do not already have a copy, you may view your file at the Clerk’s office or purchase a copy of your Order from the Clerk. A fee is charged for pages copied and generally the Order is two or three pages.

TYPE OR PRINT NEATLY USING BLACK INK.

- Fill in the name of the person shown as the Petitioner on the Order of Assignment/Income Withholding Order.
- Fill in the name of the person shown as the Respondent on the Order of Assignment/Income Withholding Order.
- Fill in the case number that appears on the Order of Assignment/Income Withholding Order.
- Fill in your ATLAS number.
- In the shaded box, fill in the date the Order of Assignment/Income Withholding Order was signed. The date is located near the Judge’s signature.
- Fill in the name of the Obligor (the person ordered to make support payments).

**LEAVE THE REST OF THE FORM BLANK. THE JUDGE OR COMMISSIONER WILL
COMPLETE THE FORM AT THE TIME OF HEARING.**

WHEN YOU HAVE COMPLETED THIS FORM:

GO ON TO: WHAT TO DO WITH THE DOCUMENTS AFTER I HAVE COMPLETED THEM