

YAVAPAI COUNTY
Self-Service Center

**INSTRUCTIONS: NOTICE OF HEARING ON ORDER OF ASSIGNMENT/
INCOME WITHHOLDING ORDER**

COMPLETE THIS FORM IF:

- ✓ You were served with a Request to Stop Order of Assignment/Income Withholding Order **AND**
- ✓ You have completed a Request for Hearing on Request to Stop Order of Assignment/Income Withholding Order

HOW TO COMPLETE THIS FORM:

1. **TYPE OR PRINT NEATLY USING BLACK INK.**
2. Type or print the name of the person shown as the Petitioner on the **Order of Assignment/Income Withholding Order.**
3. Type or print the name of the person shown as the Respondent on the **Order of Assignment/Income Withholding Order.**
4. Type or print the case number and ATLAS number for this case.

LEAVE THE REST OF THE FORM BLANK. THE JUDGE'S OFFICE WILL FILL IN THE HEARING INFORMATION.

Bring or mail the Request for Hearing and Notice of Hearing to the Clerk's office for filing.
REMEMBER YOU MUST MAIL A COPY OF THE REQUEST TO THE OTHER PARTY.

There is a filing fee and there may be an additional fee if this is the first time you or your attorney has appeared in the case. If you feel you cannot pay the fee at the time of filing, you may complete a request for deferral of the fee, which means you make regular payments until the amount is paid. The Clerk's office and the Self-Service Center have forms to request a deferral.