

YAVAPAI COUNTY
Self-Service Center

**INSTRUCTIONS: STIPULATION (AGREEMENT) TO MODIFY ORDER OF
ASSIGNMENT or INCOME WITHHOLDING ORDER**

(PARTIES AGREE)

**This Stipulation can be completed by the person paying support
OR by the person receiving support. Both parties must sign the Stipulation.**

DEFINITIONS:

“Obligor” is the person ordered to make support payments.

“Obligee” is the person or agency entitled to receive support payments.

COMPLETE THIS FORM IF:

- ✓ One party has filed or is filing a Request to Modify Order of Assignment or Income Withholding Order **AND**
- ✓ Both parties agree that the judge should grant the Request

TO COMPLETE THIS FORM YOU WILL NEED:

- The date the Request was filed or will be filed.

HOW TO COMPLETE THIS FORM:

TYPE OR PRINT NEATLY USING BLACK INK.

Fill in your name, mailing address and daytime phone number.

Type or print the name of the person shown as the petitioner on the **Order of Assignment or Income Withholding Order**.

Type or print the name of the person shown as the respondent on the **Order of Assignment or Income Withholding Order**.

Type or print the case number that appears on the **Order of Assignment or Income Withholding Order**.

Write in the ATLAS #.

Fill in the date the Request to Modify Order of Assignment/Income Withholding Order was filed or will be filed.

Both parties date and sign their names in front of a **Notary Public**. By signing your names, you both are stating under oath that the contents of this Stipulation (Agreement) to Modify Order of Assignment/Income Withholding Order are true and correct to the best of your knowledge and that you are making the agreement freely and not under coercion.

NEXT YOU MUST COMPLETE A NEW INCOME WITHHOLDING ORDER.

GO ON TO: INSTRUCTIONS FOR INCOME WITHHOLDING ORDER.