

**YAVAPAI COUNTY**  
**Self-Service Center**

**REQUEST TO MODIFY (CHANGE)**  
**YOUR WAGE ASSIGNMENT**

**(PARTIES AGREE)**

**CHECKLIST**

**USE THE FORMS AND INSTRUCTIONS** in this packet only if the following factors apply to you:

- ✓ You have an Order of Assignment or an Income Withholding Order that was entered in Yavapai County **AND**
- ✓ You wish to modify the order **AND**
- ✓ The parties agree to modify the wage assignment **AND**
- ✓ Any one of the following conditions applies to you:

**YOU WANT TO MODIFY (CHANGE) THE ORDER OF ASSIGNMENT** because:

- The amount shown in the Order of Assignment/Income Withholding Order is wrong or was changed by court order;
- You have paid all amounts you owed for past-due support, and only have to pay current support, which will make your monthly payments go down;
- You still owe money for past due support, but the current Child Support Order should stop - child(ren) is/are 18 and not attending high school--so your payments should go down;
- The Child Support Order is based on per child, per month, but one or more of the children have married or reached age 18, so you should pay less;
- You filed a bankruptcy petition and under the automatic stay you are only obligated to pay current support.

**DO NOT USE THE FORMS AND INSTRUCTIONS** in this packet if the following factors apply to you:

- ✗ The parties **DO NOT** agree to modify the wage assignment
- ✗ Your Order of Assignment/Income Withholding Order was not entered in Yavapai County

**IF YOU ARE NOT SURE THESE FORMS AND INSTRUCTIONS APPLY TO YOUR SITUATION, SEE A LAWYER FOR HELP.**