

YAVAPAI COUNTY
Self-Service Center

**INSTRUCTIONS: COMPLETING THE RESPONSE
TO REQUEST FOR GRANDPARENT VISITATION**

RESPONSE: Type or print in BLACK ink only.

- A. Make sure your form states **RESPONSE TO PETITION TO ESTABLISH GRANDPARENT VISITATION RIGHTS** in the upper right hand part of the first page.
- B. Fill out the top left corner of the first page with your name, **mailing address** and **daytime** telephone number.
- C. Fill in the name(s) of the Petitioner(s) and Respondent(s) the same as on the Petition which was served on you. Remember, the PETITIONER(S) and RESPONDENT(S) remain the same through the whole case.
- D. Fill in the case number which is also on the Petition (“ 1300DO ”).

Paragraph #

- 1. **Information about you:** Fill in your name(s), address and date(s) of birth. This is basic information about YOU, the RESPONDENT(S), and your relationship to the child(ren) for whom the order is requested.
- 2. **Information about any other Respondents named above:** Fill in the information you know about any other named Respondent, including address, date of birth, and relationship to the child(ren).
- 3. **Information about the Petitioner(s):** Fill in the information you know about the Petitioner(s), including address, date of birth, and relationship to the child(ren).
- 4. **Information about the child(ren):** Fill in information about all the children for whom the order is requested.
- 5. **Legal reason the Petitioner(s) should not have visitation:** By law [A.R.S. § 25-409], grandparents can only have visitation orders in certain cases. Read all the choices and decide which one applies to you. Then complete all the information about the choice you selected. **If your situation does not fit one of the choices, you can ask a lawyer to help you.**
- 6. **Petitioner(s)' Relationship with Child(ren):** Explain what the Petitioner(s)' relationship with the child(ren) has been for the past six months, and why it is NOT best for the child(ren) to have visitation with the Petitioner(s) or why the visitation should be limited.
- 7. **Your visitation plan:** Explain **specifically** what visitation arrangements you think are best for the child(ren).

OTHER INFORMATION ABOUT THE Child(ren):

8. **Addresses:** Fill out where the child(ren) from this action have been living **for the past 5 years**; if any child(ren) are under age 5, simply put information since their birth. Write each child's name; the address where the child lived; what dates the child lived at each address; who the child lived with; and the relationship of that person to the child. While you may not know exact dates when the child(ren) moved from one location to another, fill out this information as completely as possible.
9. **Other cases about the child(ren):** You must tell the Court if there are prior cases involving the child(ren). If there are no other cases, mark the first box and GO ON. If there is another case, mark the second box and give as much information as possible.
10. **Other pending cases about the child(ren):** You must tell the Court if there are other current cases involving legal decision-making authority, visitation or child support of the child(ren) of this case pending in any other court in any other state. If there are no other cases pending, or you don't know of any, mark the first box and GO ON. If there are any other cases pending, mark the second box and give the information where requested. Tell the Court what happened and what is going on now in the other case(s).
11. **Legal Decision-Making Rights Of Others As To The Child(ren):** If you do not know of another person OTHER THAN THE PETITIONER(S) who is claiming legal decision-making authority or visitation rights to the child(ren), mark the first box and GO ON. If you do know of such a person, put the information here, including the child's name and the person who believes they have a legal decision-making or visitation claim.
12. Summary of what you say about the child(ren) that is different from what the Petitioner(s) have requested. Briefly tell the Court how your Response is different from the Petition.

OTHER STATEMENTS TO THE COURT:

13. **Proper location for this court case [Venue]:** The grandparents, parents/legal decision-maker, or child(ren) must live in Yavapai County for this to be a proper county for the Petitioner(s) to pursue the court case. Mark the box to tell the Court whether this is the proper county to hear the case.

REQUESTS MADE TO THE COURT: This section of the Petition formally requests that the Court make Orders relating to grandparent visitation. Mark the appropriate box(es).

OATH AND VERIFICATION OF RESPONDENT(S): Sign this form in front of a notary. By doing so you are telling the Court that everything contained in the Response is true.

GO ON TO: WHAT TO DO AFTER I HAVE COMPLETED THE DOCUMENTS